

Thinking of Buying a Business?

Buying a business is a serious matter. It will certainly entail a financial investment as well as exposing you to some potentially serious risks. It will also entail a significant investment of your time. Sensible then to spend some time doing the homework and checking whether it is in fact all that it seems. Here are some useful pointers.



The buying decision

To determine if you should be purchasing a particular business you should be considering two key elements. Is the business worth the asking price and does the business have long term viability now, and if you were to take it over? It is recommended that you seek assistance from professionals such as accountants and solicitors to help you make the purchase decision.

Is the Business Worth the Asking Price?

Your success in buying an established business will depend on how wisely you choose and appraise each potential venture. By considering the following items, your accountant and business adviser can help you evaluate the potential of the business:

- Profit and Loss from past 3-5 years
- Balance Sheet from past 3-5 years
- Tax returns from past 3-5 years
- Analysis of sales by product line or service type (monthly for 1-2 years)
- Stock on Hand
- Asset Register listing all plant and equipment included in the sale
- List of Debtors (Receivables) and Creditors (Payables)
- Key personnel

Checklist for Long Term Business Viability

There are many considerations to ensure you obtain value for money and that the previous business owners have given a true picture of the business potential. If you get

positive answers to the following questions you may wish to proceed with the purchase and more detailed planning for the business.

Sales

- What is the sales pattern? Are sales seasonal?
- Is the business expanding, decreasing or remaining stable?
- Are you sure the sales figures shown were all generated by the business?
- Does documentary evidence support the figures (eg, bank statements)?
- Is the business in a good location (ie, visibility, access, parking)?
- Have you assessed the competition?
- Are any developments planned or commencing which may affect your trade (ie, increased competition from a new shopping center)?

Costs

- Have you re-assessed the operating costs to reflect your way of running the business (ie, will you have the same level of expenses)?
- Is the business keeping up with its bills? Unpaid and overdue bills may indicate the owner is struggling with cash flow.
- Will you be able to continue buying from existing suppliers?
- Are you aware of the additional costs associated with the purchase (eg, stamp duty, legal fees, loan establishment costs, etc)
- Allow for interest expense if you borrow money to buy the business.

Profits

- Can the business generate sufficient profits to provide you with a reasonable income as well as an attractive profit margin?
- Have you analysed the financial records for as many years as possible?
- Is the gross profit declining over time?
- Have you looked at other similar businesses, and how does this one compare?

Assets

- Do you know exactly what you will be buying? If there is an asset list, check each item.
- Have you checked the ownership and condition of plant and equipment included in the sale?
- Are the prices shown realistic or are they old values?

- Have you checked the value of stock included in the sale?
- Do you have to take all the stock if you buy the business?
- Is the figure asked for goodwill reasonable?
- Will the site, building and lease be suitable for your future plans?

The Seller and You

- Do you feel comfortable with the business, and can you afford it?
- Why do the existing owners wish to sell? Try to determine the real reason.
- How long has the business been owned by the seller?
- How long has the business been on the market?
- Will the seller train and assist you for an agreed time after the purchase?

Legal Issues

- Do you understand the business structure you will be operating (ie, sole trader, partnership or company)?
- Is the seller willing to sign a restrictive clause?
- Have you discussed the terms of the lease with your solicitor?
- Do you require any special licences to operate this kind of business?
- Have you obtained a quote for insurance cover?

The right investment can bring some good rewards. Take the time to make sure that it's right for you.